



HALIFAX OFFICE:  
1658 Market Street  
Halifax, NS, B3J 1K9  
Tel. 902-425-1400 Fax. 902-423-4129  
E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE: April 2, 2018  
ORDERING DEADLINE: April 10, 2018

EVENT NAME Saltscapes Expo 2018 DATES April 20-22, 2018

Exhibiting Company: \_\_\_\_\_ Booth # \_\_\_\_\_

Contact Name: \_\_\_\_\_ Booth Size \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**EMERGENCY CONTACT NAME & CELL NUMBER:** \_\_\_\_\_

**INSTRUCTIONS**

- \* **Diagram required of exhibitor booth with banner placement and any special requirements.**
- \* **Complete sign/banner specifications.**
- \* **Indicate the nature and number of hanging points for sign/banner.**
- \* **Price listed is for 25 lbs & under and less than 10' in length. Banners over 25 lbs and/or longer than 10' will be custom quoted.**
- \* **All signs/banners must be made available for start of exhibitor set up or earlier.**
- \* **Inaccurate reporting of banner weights will result in delays, inability to hang banners and additional costs.**
- \* **Orders received after order deadline will be subject to surcharge.**
- \* **Price includes installation, removal and hanging equipment. Does not include hanging points on sign/banner.**

**SPECIFICATIONS --- \*\*\*\* Also complete Diagram Specifications on next page**

Quantity: \_\_\_\_\_ Banner/Sign Size (length x height): \_\_\_\_\_ # of Hanging Points: \_\_\_\_\_  
Banner/Sign Weight: \_\_\_\_\_ Banner/Sign Material: \_\_\_\_\_  
Single or Double-sided: \_\_\_\_\_ **Is power required:** \_\_\_\_\_  
Banner/Sign Placement (ie centred with table): \_\_\_\_\_ Banner/Sign Height From Ground: \_\_\_\_\_

Quantity: \_\_\_\_\_ Banner/Sign Size (length x height): \_\_\_\_\_ # of Hanging Points: \_\_\_\_\_  
Banner/Sign Weight: \_\_\_\_\_ Banner/Sign Material: \_\_\_\_\_  
Single or Double-sided: \_\_\_\_\_ **Is power required:** \_\_\_\_\_  
Banner/Sign Placement (ie centred with table): \_\_\_\_\_ Banner/Sign Height From Ground: \_\_\_\_\_

Description of Labour	# of Banners	x	Prior to Order Deadline	After Order Deadline	Total
Sign/Banner (25 lbs & under and 10' long or less)		x	\$459	\$560	
Sign/Banner (over 25 lbs and/or longer than 10')		x	to be quoted	to be quoted	
110 Volt, 15 amp duplex outlet for sign/banner		x	to be quoted	to be quoted	

**Installation to be completed by:** \_\_\_\_\_

**ON-SITE CONTACT & CELL NUMBER:** \_\_\_\_\_

**SUMMARY OF SIGN & BANNER HANGING**  
\$ \_\_\_\_\_  
Carry this total to Method of Payment form

Send both pages of Sign & Banner Hanging Form along with Method of Payment to info@globalconvention.ca or fax (902) 423-4129

CS-Revised Oct/2017



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**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

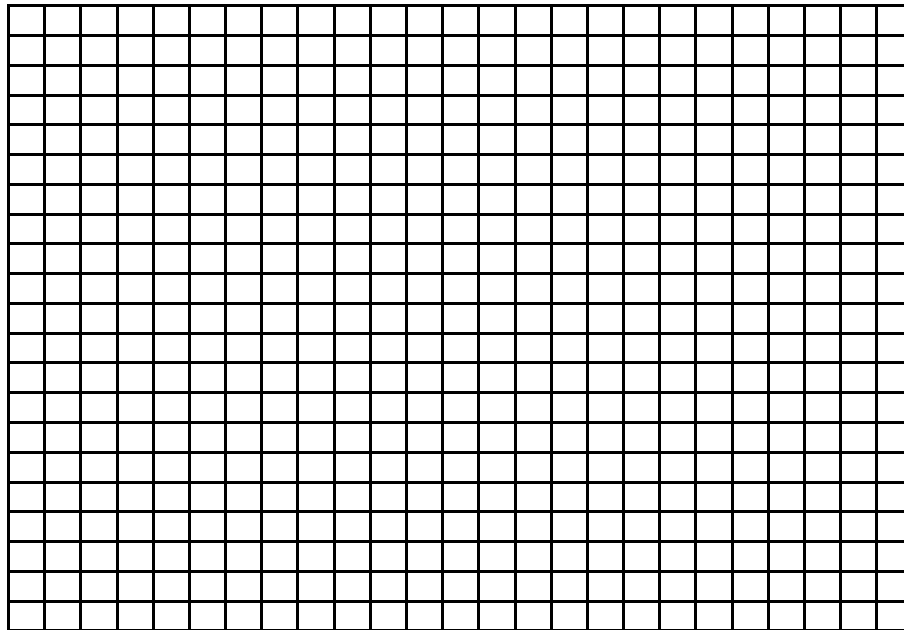
**EMERGENCY CONTACT NAME & CELL NUMBER:** \_\_\_\_\_

**DIAGRAM SPECIFICATIONS**

- \* **Diagram Specifications must accompany your Sign & Banner Hanging order.**
- \* **Diagram required exhibitor booth size with banner placement within booth along with any special requirements.**

Back of Booth - Adjacent Booth # \_\_\_\_\_

Adjacent Booth #  
 \_\_\_\_\_



Adjacent Booth #  
 \_\_\_\_\_

Front of Booth

Special Requirements / Notes:

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